

## Livonia PTSA Council Executive Board Meeting

November 17, 2021

**In Attendance:** Andrea Malenfant, Jon Wennstrom, Laura Ulaszek, Christina Chmura, Patty Novak, Daniel Willenborg, Andrea Oquist, Debbie Pline, Kellie Dummer, Alison Smith, Michael Testa, Annie Wilk, Nicole Dant, Mandy Gerstenbrand

**In Attendance via Zoom:** Lynda Scheel, Robb Drzewicki, Debbie Yates

**Meeting called to order:** 5:43 p.m. by Mandy G.

**Approval of September meeting minutes:** Motion to approve by Kellie D., 2<sup>nd</sup> by Mike T. Minutes unanimously approved.

### **Elementary Report** - Jon Wennstrom

- I-Ready and reading assessments happening
- 2<sup>nd</sup> trimester ends Dec 2<sup>nd</sup>, no school on Dec 3<sup>rd</sup>
- Dec 8<sup>th</sup> half day for PLC
- Playground structures slowly being placed at elementary schools
- Thankfulness expressed for the district, teams, and Council

### **Secondary Report** – Daniel Willenborg

- Currently in 2<sup>nd</sup> marking period
- Theatre plays at high schools completed
- Winter sports 69games happening

### **Superintendent's Report** – Andrea Oquist

- Federal funding review with Alison Smith. District will be sending a survey to families to receive feedback on how they are interested in ESSER III funds (Elementary & Secondary School Emergency Relief Fund) best be spent. District looking for feedback about the survey from Council to help create an ideal survey for families that is easy to complete and understand. They are also required to receive stakeholder feedback as part of the process of receiving the funds.
- These funds are term limited. They must be used by 9/2023. The funds must be used for things tied to learning loss or any other impacts resulting from COVID-19.
- The survey will be sent to parents, secondary students, staff, and community members.
- The district's application for these funds currently has 19 line items.

#### **Suggestions from Council members for the survey:**

- Add a due date and the amount of time needed to complete the survey
- Change "class size reduction" wording to "maintain smaller class sizes"
- Add an "I don't know" option or "Unsure"

Respectfully submitted by Andrea Malenfant

- Mention that this survey is for broad spectrum feedback and that it will be followed up with a more specific survey
- Make sure to list that the funds have to be used by 9/2023
- Add a question about family social/emotional support, parent engagement, and other related resources
- Make the explanation of the survey more simple and less wordy
- Don't send it on a Friday. Maybe a Sunday?
- Send it out a 2<sup>nd</sup> time as a last chance opportunity to complete it

## ***Officer Reports***

### **Treasurer's Report** - Nicole D.

- Total deposits \$2,380.25 (see treasurer's report)
- Checks totaling \$671.55 (see treasurer's report)

### **2<sup>nd</sup> VP Report** – Kellie D.

- Encourage elementary school units to share the information for the Competitive Edge program for kindergarteners this year. They can sign up until February 1<sup>st</sup>.

### **President's Report** – Mandy G.

- Food Service event: Gift cards are still coming in. We are stuffing bags tonight.

## ***Committee Reports***

### **Bylaws, Policies & Procedures** – Andrea M.

- New templates from MI PTA regarding their bylaws amendments will be coming out soon. The main changes are changing anywhere "MI PTA Office" is written to "MI PTA" and changing the date of the \$40 dues from June 1<sup>st</sup> to December 1<sup>st</sup>.
- Council and units will NOT need to amend their bylaws this year since our dues are paid already for the year but will need to do this for next year.

### **Diversity, Equity, & Inclusion** – Debbie Y.

- Currently have 14 unit chairs
- Meeting on Nov 6<sup>th</sup>. 6 chairs attended
- Met with Lisa Kaiser (district DEI coordinator)
- District equity task force is putting together a sub committee and is looking for parents that represent all types of families.

### **Reflections** – Debbie Y.

- Andrea M. will contact PAC coordinator again regarding rental of Franklin PAC for Reflections celebration. Since theatre plays were completed, we are hoping this means we can have our celebration.

### **Founder's Day** – Kellie D.

- February 16<sup>th</sup> 2022 at St. Mary's Convention Center
- Invites to PTA's will go out next week
- RSVP's will be due January 26<sup>th</sup>
- Nominee forms are due before Dec 17<sup>th</sup> (Christmas break)

### **Membership** – Mandy G. (for Sara B.)

- Currently have 2,516 members
- Cleveland and Randolph need to pay for their members
- Cleveland meets the criteria for the current MI PTA membership contest but can't participate if they don't pay for their members

### **STEM** – Patty N. (and Kellie D.)

- Will offer Winter break STEM kits from Robotics teams for elementary schools only. It will consist of 2 experiments
- Sign up genius will be sent out. 1<sup>st</sup> 100 families to sign up will receive one. Only 1 kit per family
- Kits will be dropped off at the schools before break
- Robotics and Council will split the cost of materials, \$50 each

### **Open Discussion:**

- Andrea M. for Council Membership Contest for units. The unit with the highest percentage increase in membership from Thanksgiving to Christmas will receive a handful (5 or 6) Council members to volunteer at 1 event happening between the months of Jan – March. Everyone in favor of this idea. Andrea will create a graphic.

Motion to adjourn by Nicole D. and 2<sup>nd</sup> by Chris C.

**Meeting Adjourn:** 6:31 p.m.