

Month	Action	Points	Buchanan	Churchill	Cleveland	Coolidge	Cooper	Emerson	Franklin	Frost	Grant	Hayes	Holmes	Hoover	Jackson	Johnson	Kennedy	Niji Iro	Randolph	Riley	Roosevelt	Rosedale	Stevenson	Webster
May	Attendance at LPTSAC Officer Training Workshop	100/person	300	200	600		300	200	100	200	400	600	200				400		400	300	100	300	100	300
Before June 1	Submit Unit Dues Remittance Form & Pay Dues (upload to MH, copy to LPTSAC by June 1)	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
July	Attend Livonia PTSA Council Annual Audit Party	100/person	500	100	400	200	300	200	300	500	300	300		400	200		200	200	300	200	200	200		200
July	Attendance at the MI PTA Convention	100/person	300	100			100	300									300							
Before Oct 1	Submit signed copy of Bylaws Acknowledgement form	500	500	500	500																			
Before Oct 1	Submit signed copy of Financial Best Practices form	500	500	500	500																			
Before Oct 1	Submit Unit Calendar of activities and meetings	500	500		500						500	500						500						
Before Oct 1	Submit Reflections Chair contact info	100	100	100	100	100	100	100	100	100	100		100							100	100			100
Before Nov 1	Submit copy of Policies and Procedures Guide (or Standing Rules) to LPTSAC	100																						
Before Nov 15	Submit 990 (upload to MH, copy to LPTSAC Council)	100																						
Before Dec 1	Submit copy of updated Bylaws (upload to MH, copy to LPTSAC)	100																						
Before Dec 1	Submit copy of Audit from previous school year (upload to MH, copy to LPTSAC)	100																						
Before Dec 1	Submit copy of current school year Budget (upload to MH, copy to LPTSAC)	100																						
Before Dec 1	Submit proof of insurance (send a copy to MI PTA, copy to LPTSAC)	100																						
Before Dec 1	Submit Reflections Entries to Council Reflections Chairperson	50/Entry																						
Before Dec 1	Submit a screenshot of your MH stoe showing how many members have joined via MH	25/Entry																						
Dec/Jan	Submit Chili Cook Off entries	100/entry																						
February	Attend LPTSAC Founders Day Celebration	100/person																						
Spring	Attend MI PTA Advocacy Day	100/person																						
Sept thru June	Offer a Legislative Advocacy program to your members (send notice to LPTSAC)	500/program																						
Sept thru June	Offer a Parent Oriented program to your members (send notice to LPTSAC)	500/program																						
Sept thru June	Submit a Newsletter article for the Council Courier	100/article																						
Sept thru June	Invite your Council Liaison to your Unit Meeting	100/invite																						
Sept thru June	Achieve Membership that reaches last year's total	500																						
Sept thru June	Achieve Membership that exceeds last year's total	50/additional member																						
Sept thru June	Submit Membership Dues to Council by the 28th of each month	50/month																						
Sept thru June	Attend LPTSAC's EB meetings	100/person																						
Sept thru June	Attend LPTSAC's General Meetings/Workshops (see sheet 2 for details)	100/person																						
	TOTALS		3200	2000	3100	800	1300	1300	1000	1800	1800	1400	800	900	700	600	1900	700	1200	1100	900	1000	600	1100